

# **Jersey Shooting Federation**

## **Constitution.**

### **Title.**

The organisation will be called the “Jersey Shooting Federation” hereinafter referred to as the “Federation.”

### **Aims & Objectives.**

1. The Federation exists to act as the organising body of the Commonwealth Shooting Federation Championships, the Commonwealth Shooting Federation (European Division) Championships and the Inter-divisional Championships, hereinafter collectively referred to as the “Championships”, whenever they are held in Jersey, and to raise funds for, and to organise the participation of, a Jersey Team in the said Championships wherever they are held.
2. The Federation will at all times endeavour to co-operate with all of the Governing Bodies of the various disciplines of shooting, both in Jersey and overseas, and will work for the furtherance of the sport of shooting throughout the world.
3. The Federation will endeavour to co-operate with the organiser of any of the Championships affecting Jersey, which may be staged.

### **Membership.**

1. Membership of the Federation shall be open to recognised Governing Bodies of Shooting in the Island of Jersey, whose discipline is included within the Championships.
2. All of the Governing Bodies of Shooting who are affiliated to the Federation shall pay a subscription. The subscription will be decided at the Annual General Meeting.
3. All Members are required to have a representative or delegate, other than the President, Secretary, or Treasurer, in attendance at a minimum of 75% of meetings held in any 12 month period. Those Members who, at the Council Meeting at which support payments will be determined, have failed to meet the required level of attendance in the preceding 12 months, shall not be entitled to receive any such payments.

**Affiliation.**

The Federation will affiliate to the Commonwealth Shooting Federation and to the Commonwealth Shooting Federation (European Division).

**Executive.**

The day-to-day running of the Federation shall be managed by the Executive consisting of a President, Honorary Secretary and Honorary Treasurer, who will all be subject to annual election, together with a representative, elected by each Member, who will be known as a Vice-President of the Federation.

**Council.**

1. The Council shall consist of the Executive and three (3) Delegates appointed by each of the Members of the Federation.
2. The Council will have the power to co-opt when deemed necessary. Any such co-option shall be for a specific purpose and will have voting powers only on that specific purpose.
3. The Council has the power to act on all matters not included in the Federation's Constitution.

**Duties.**

1. The President, or a Vice-President in the absence of the President, will conduct all meetings according to this Constitution, and will be impartial at all times.
2. The Honorary Secretary will keep minutes of all deliberations and will prepare an Annual Report for the Federation. The Honorary Secretary will undertake the correspondence of the Federation and will see that the Council is kept informed at all times.
3. The Honorary Treasurer will keep proper books of account on behalf of the Federation and will present annual accounts and a report, together with any interim report, of the Federation's finances, as the Council may require.
4. The Council will elect, when necessary, a General Team Manager for each Championship, who will manage the team members in accordance with the wishes of the respective Members, but who shall have discretion, in the event of unforeseen circumstances, to make such decisions, in consultation with the available discipline specific team manager or shooters, as the General Team Manager sees fit, in the best interests of the discipline concerned.

5. The Council shall decide what financial support, if any, will be given to team members that compete in any Championship.

**Finance.**

1. The Federation will open accounts at recognised banks. The Honorary Treasurer may sign cheques up to the value of £500.00. Cheques over this value will require the signatures of any two of the Executive Officers as named.
2. Auditors will be appointed at each Annual General Meeting, who shall be two in number, or a Professional Firm of Accountants.
3. The Financial year will end on the last day of February each year.

**Meetings.**

1. The Annual General Meeting of the Federation will take place on or before the 31st of May each year. Each Member may appoint up to three (3) voting Delegates to attend the Annual General Meeting. The Honorary Secretary will give eight (8) weeks notice of the date and venue of the Annual General Meeting.
2. Any Member wishing to discuss any business at the Annual General Meeting must notify the Honorary Secretary of the business to be discussed at least six (6) weeks prior to the date of the Annual General Meeting.
3. Any amendments to the Constitution must be submitted in writing to the Honorary Secretary at least six (6) weeks prior to the date of the Annual or Special General Meeting at which they are to be debated and the Amendments will be circulated to the Council and to the Members at least four (4) weeks before the meeting.
4. A Special General Meeting shall be called on receipt of a request from any Member, or at the request of any three (3) members of the Executive. Each Member may appoint up to three (3) voting Delegates to attend each Special General Meeting.
5. Notice of a Special General Meeting called for any purpose other than for the amendment of the Constitution, must be circulated within seven (7) days of receipt of a request and the Special General Meeting must be held no sooner than seven (7) days nor later than twenty eight (28) days from the date of the Notice.
6. A Special General Meeting will discuss only that subject for which it has been called.
7. The Council shall have the right to fix the dates of Council meetings and Annual General Meetings and Special General Meetings. The President or the Honorary Secretary, after consultation with each other, or at the request of any three (3) members of Council can also call a Council meeting. Seven (7) clear days notice of the date and venue of all Council meetings must be given.

**Voting.**

1. All Executive Officers, other than the Chairman, and all Delegates will have one vote at all meetings. The Chairman of all meetings will have a casting vote only.
2. All decisions at all meetings will be subject to a simple majority vote of all those present and entitled to vote. Changes to the Constitution will require a 75% majority of all those present and entitled to vote.
3. Any Member may appeal against a resolution passed, within a period of 72 hours, where that Member, in its opinion, considers that the resolution passed may severely disadvantage it, and a Special General Meeting shall be convened upon notice of such appeal.

**General.**

1. Any Competitor or Official who, in the opinion of the Council, has brought the Federation into disrepute, may forfeit their place in the Team and or any sponsorship or financial support provided by or through the Federation.
2. The Federation may recover all financial support given by or through the Federation to any Competitor or Official in a Team representing the Federation, who is found or proved to be using, or to have used, any banned substance, or who has been disqualified for cheating.
3. Authority to interpret these rules between Annual General Meetings shall be vested in the Council.

**Dissolution.**

If on the dissolution of the Federation and after discharge of all its debts, there remain funds for distribution, they will be divided between the Members on a pro-rata basis accordingly to the number of years of membership of the Federation. Dissolution will require the passing of a resolution by a majority of 75% of the Members present and entitled to vote at a duly constituted meeting.